

Admn.II-Section

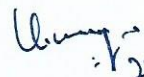
Subject: Advertisement for filling up eight posts of Senior Research Officer on deputation basis in National Disaster Management Authority (NDMA)

Please find enclosed herewith a Vacancy Circular No. 01-17/2022-Admn dated 23/03/2023 received from National Disaster Management Authority (NDMA) on the subject cited above.

In this regard, it is requested that the vacancy Circular may be uploaded in DCPW website along with its enclosures under important notification tab.

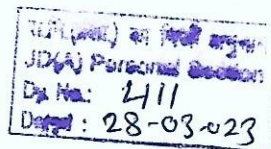
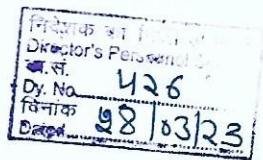
This issues with the approval of Competent Authority.

Encl: As above.


(Vinay Barthwal)
Assistant Director (Admn)

To-

AD (IT)



Government of India
NATIONAL DISASTER MANAGEMENT AUTHORITY
NDMA Bhawan, A-1, Safdarjung Enclave,
New Delhi -110 029
Tel. No. 26701796, 26701834 (Fax)



F. No. 01-17/2022-Admn

Dated, the 23rd March, 2023

To,

Assistant Director, Advertisement,
Employment News,
Ministry of Information & Broadcasting,
VII Floor, Soochna Bhawan, CGO Complex,
Lodhi Road, New Delhi-110003.
Phone: 011-24369429, Fax: 011-26193012

Sub: Advertisement for filling up eight posts of Senior Research Officer on deputation basis in National Disaster Management Authority (NDMA).

Sir,

I am directed to state that this Authority desires to fill up eight posts of Senior Research Officer on deputation basis in National Disaster Management Authority (NDMA). The enclosed press advertisement to this effect may please be published in Employment News urgently. The same may also be uploaded online in your website.

Yours faithfully,

Encl: As above

(Abhishek Biswas)
Under Secretary (Admn)

Copy to:-

1	Military Secretary, Room No. 84A, South Block Integrated HQ of MoD (Army), DHQ PO, New Delhi - 110011	for information with request to sponsor/forward nomination of willing and eligible officers/officials of your organizations as per advertisement
2	The Chief of Air Staff, IHQ of MoD (Air) Vayu Bhawan, New Delhi- 110011	
3	The Chief of the Naval Staff, IHQ of MoD (Navy), DHQ, PO, South Block, New Delhi - 110011	

J.D./AD


28/3/23

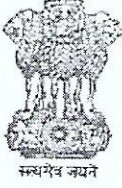
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AD (A)

29.03.23
JAD (GK Khem Chauhan)

4.	The Director General, Indian Coast Guard, (DGICG), Ministry of Defence, National Stadium, India Gate, New Delhi- 110001	for information with request to sponsor/forward nomination of willing and eligible officers/ officials of your organizations as per advertisement
5	The Director General, CRPF, BSF, ITBP, CISF, CGO Complex, Lodhi Road, New Delhi-110003	
6	The Director General, SSB, East Block-V, R.K.Puram, New Delhi- 110066	
7	The Director DCPW, CGO Complex, Lodhi Road, New Delhi-110003	
8.	The Deputy Director, Military Secretary's Branch, South Block, Room No. 83, Integrated Hq of MoD (Army) DHQ PO New Delhi – 110011	
9	Joint Advisor (IT), NDMA	along with a copy of above press advertisement with the request to upload the details of advertisement on the official website of NDMA and National Career Service Portal (NCSP) of Ministry of Labour and employment.
10	DS(PR & AG)	Along with a copy press Advertisement with request to upload the Advertisement on Facebook and twitter page of NDMA.
11	Under Secretary, DM-II Ministry of Home Affairs, (DM Div.) 'C' Wing, 3 rd Floor, NDCC-II, Jai Singh Road, New Delhi-110001	With request to give wide publicity to the vacancy.
12	Under Secretary, CS-I Division, DoPT, Lok Narayan Bhawan, New Delhi	
13	Notice Board NDMA	


(Abhishek Biswas)
Under Secretary (Admn)



F. No.01-17/2022-Admn

Government of India

NATIONAL DISASTER MANAGEMENT AUTHORITY

NDMA Bhawan, A-1, Safdarjung Enclave,

New Delhi -110 029

Tel. No. 26701700



Sub : Advertisement for appointment of 08 posts of Senior Research Officer on deputation basis in National Disaster Management Authority (NDMA).

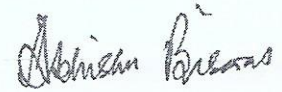
National Disaster Management Authority (NDMA) invites applications for 08 posts of Senior Research Officer on deputation basis from willing and eligible candidates having requisite qualification and expertise:-

Name of Post	Mode of recruitment	Vacancy	Salary	Educational Qualification	Experience	Max. Age Limit
1	2	3	4	5	6	7
Senior Research Officer	Deputation	8 (Eight)*	Level 11 (67,700 – 2,08,700) in the Pay Matrix	<p>Essential : Masters in Social Science or Physical Sciences or Bachelor of Engineering from a recognized university.</p> <p>Desirable : a) Doctor of Philosophy in Social Science or Physical Science. b) Degree in Disaster Management or Advanced Degree in related areas shall be given preference.</p>	<p>Officers of the Central Government or State Governments or Union Territories Administration or University or Public Sector Undertaking or recognized academic research or Training Institution, and Semi-Government or Statutory or Autonomous Body or Local Body :-</p> <p>(i) Holding analogous post on the regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on regular basis in the level 9 (Rs. 53,000-1,67,800) in the pay matrix or equivalent in the parent cadre or department.</p> <p>b) Desirable Experience :- (i) Experience in disaster management or related areas such as water conservation, environmental management, forestry, urban planning and structural engineering from a recognized institute; and (ii) Work in government preparedness / response/ recovery/ mitigation or community based disaster management programme.</p>	56 years

*The number of vacancies may vary.

2. The detailed terms and conditions and eligibility criteria (educational qualification, age, experience etc) for appointment on deputation basis may be seen on NDMA website at <https://ndma.gov>. in the terms of deputation will be governed by DoPT OM No. 6/8/2009-Estt (Pay.II) dated 17/06/2010 and amended from time to time.

3. Interested candidates may send their applications in the prescribed proforma available on the NDMA website alongwith certificates establishing their educational qualification, experience and grade pay/pay level in the pay matrix of 7th CPC through proper channel so as to reach to Under Secretary (Admn.), National Disaster Management Authority, A-1, Safdarjung Enclave, New Delhi-110029 within 45 days from the date of publication of advertisement in the employment news.



(Abhishek Biswas)
Under Secretary (Admn)

APPLICATION FOR THE POST OF SENIOR RESEARCH OFFICER (BY DEPUTATION)

Bio-Data Proforma

1. Name in Block letters : _____

2. Father's Name : _____

3. Date of Birth (in Christian era) : _____

4. Age on closing date of receipt of application in India : _____

5. Educational Qualification: _____

6. Whether Educational and other Qualifications required for the post are Satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Qualifications/ Experience required	Qualifications/Experience possessed by the applicants
Essential (1)	
(2)	
(3)	
Desired (1)	
(2)	

(Add additional sheet if necessary)

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post : _____

8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient

Office/Instt./ Organization	Post held	From	To	Scale of Pay and basic pay	Nature of duties

9. Nature of present employment, i.e., ad hoc or temporary or permanent: _____

10. In case of the present employment is held on regular/deputation/contract basis, please state:-

(a) The date of initial appointment: _____

(b) Period of appointment on deputation/ Contract: _____

(c) Name of the parent office/organization to which you belong: _____

11. Additional details about present employment: _____
Please state whether working under:-

(a) Central Government _____

(b) State Government _____

(c) Union Territory Administration : _____

(d) University : _____

(e) Public Sector Undertaking : _____

(f) Recognized Academic Research : - _____

(g) Training Institution :- _____

(h) Semi Government/Statutory /Autonomous Body/ Local Body : _____

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale: _____

13. Total emoluments as per month now drawn : _____

14. Additional information, if any, which you would like to mention in support to your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/Advertisement) (Note: a separate sheet, if the space is insufficient): _____

15. Whether belongs to UR/ OBC/SC/ST/PH: _____

DECLARATION

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date : _____

Address _____

Tel../Mobile No: _____

E.mail ID: _____

To be filled up by the cadre controlling authority

Office of _____

F. No. _____

Date: _____

1. The applicant _____ If selected, will be relieved immediately for a period of three years. The lending department may relieve the officer for a lesser period as per their own policy/rules, which should not be less than three years in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/ contemplated against the Officer.
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed.

Signature _____
Name, Designation & Tele of the following officer

(Office Stamp)

Date: _____

Place: _____

F. No. 01-17/2022-Admn.
Government of India
NATIONAL DISASTER MANAGEMENT AUTHORITY
NDMA Bhawan, A-1, Safdarjung Enclave,
New Delhi – 110029.

Website: ndma.gov.in

Tel. No.:011-26701700

Recruitment Rules

Applications from eligible persons are invited for the posts of Senior Research Officer on deputation basis:-

1. Senior Research Officer:: (08 Posts) - By deputation: in the level 11 of pay matrix Rs. 67,700-2,08,700/- (Rs. 15,600-39,100 plus Grade Pay 6,600/- Pre-revised)

Eligibility: From amongst the officers of the Central Government or State Governments or Union Territories Administration or University or Public Sector Undertaking or recognized academic research or training institution, and Semi-Government or Statutory or Autonomous Body or Local Body:

(A) (i) Holding Analogous post on the regular basis in the parent cadre or department;

Or

(ii) With five year's service in the grade rendered after appointment thereto on regular basis in the post in the level 9 (Rs. 53,000-1,67,800) in the pay matrix or equivalent in the present cadre or department; and

(B) Possessing educational qualifications and experience as under:

(i) **Educational Qualifications:-**

(a) **Essential :**

Masters in Social Science or Physical Sciences or Bachelor of Engineering from a recognized university.

(b) **Desirable :**

(a) Doctor of Philosophy in Social Science or Physical Science.

(b) Degree in Disaster Management or Advanced Degree in related areas shall be given preference

(ii) **Desirable Experience :-**

(a) Experience in disaster management or related areas such as water conservation, environmental management, forestry, urban planning and structural engineering from a recognized institute;

and

(b) Work in government preparedness / response/ recovery/ mitigation or community based disaster management programme.

Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed seven years.

Note 2: The maximum age limit for appointment by deputation (including short-term contract) and deputation on absorption basis shall not exceed fifty-six years of age as on the closing date for the receipt of applications.

2. The closing date for receipt of application will be **45 days** from the date of publication of this advertisement in the Employment News.

3. Those who are working in Central Government or Defense Forces or Central Police Organizations or Police or State Government or Union Territories Administration, University or Public Sector Undertaking or recognized academic research or training institution, and Semi-Government or Statutory or Autonomous Body or Local Body may be forwarded their applications through proper channel. It may be confirmed that in the event of selection for appointment, the officer once selected will not be allowed to withdraw his/her name.